

Useful Tips and Tricks to Understand the Principal Apportionment

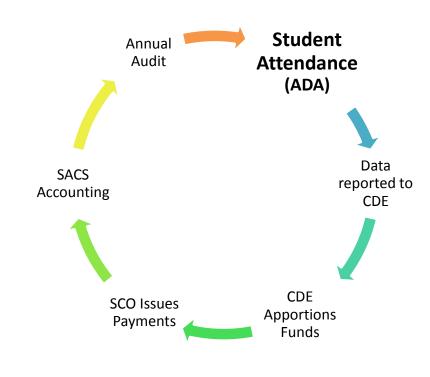
2017 CASBO CONFERENCE

April 13, 2017

Presented by: Caryn Moore and Elizabeth Dearstyne SCHOOL FISCAL SERVICES DIVISION

What to Expect

- Overview of the Principal Apportionment (PA) cycle,
- Overview of PA data reporting,
- Factors that drive changes in entitlements and cash flow, and
- Tools and resources available to help with understanding PA calculations.





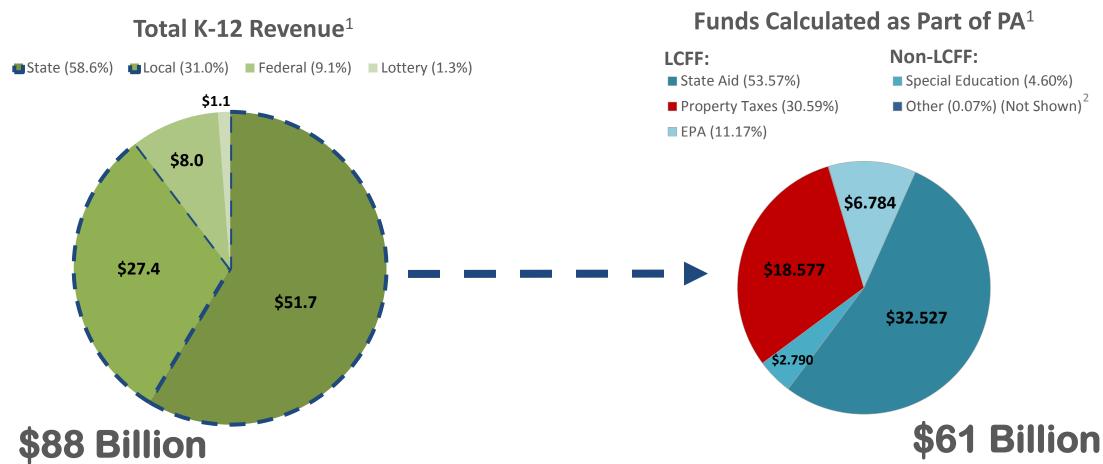
What is the Principal Apportionment?

- Created in 1964 when funding changed from being based on prior year Average Daily Attendance (ADA) to current year ADA
- Provides administrative ease by consolidating several programs into one payment and reducing the number of state apportionments
- School districts, charter schools, and county offices of education receive funding through the PA

- In general, programs are included in the PA if they are:
 - ✓ State-funded,
 - ✓ On-going,
 - ✓ ADA-driven, and
 - ✓ Compatible with the PA data collection and payment schedule timelines



Total K–12 Revenue & PA Funding

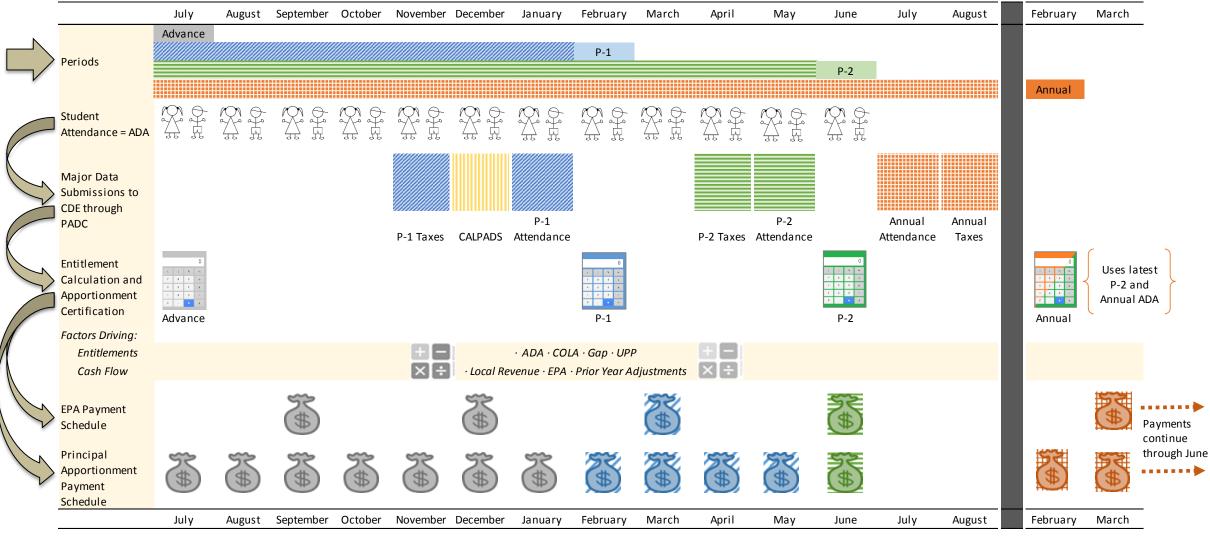




²Includes Basic Aid Programs, Adults in Correctional Facilities, and Other State Aid



Principal Apportionment Cycle

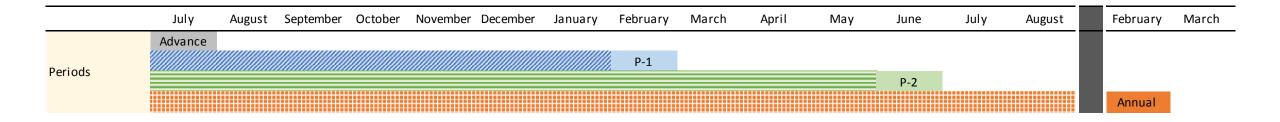




Legend: ADA = Average Daily Attendance; PADC = Principal Appportionment Data Collection Software; CALPADS = California Longitudinal Pupil Achievement Data System;

COLA = Cost of Living Adjustment; UPP = Unduplicated Pupil Percentage; EPA = Education Protection Account

PRINCIPAL APPORTIONMENT CYCLE





PA Certifications – Advance to AN R-3

Entitlements for each fiscal year are certified seven times beginning with Advance and ending with AN R-3:

Period	Description	Certification Date	Payment Period	LCFF Based on	
Advance Principal Apportionment (ADV)	First calculation of the fiscal year's funding	On or before July 20	July – January	PY Funded ADA, UPP, Local Revenue; CY COLA, Gap, and EPA	
First Principal Apportionment (P-1)	Re-calculation of the fiscal year's funding	On or before February 20	February – May	CY Funded ADA, UPP, Local Revenue, COLA, Gap and EPA	
Second Principal Apportionment (P-2)	Final calculation of the fiscal year's funding	On or before June 25	June	CY Funded ADA, UPP, Local Revenue, COLA, Gap and EPA	
Annual Apportionment (AN, AN R-1, AN R-2 and AN R-3)	Recertification based on data revisions	Calculated four times and processed concurrent with P-1 and P-2 in subsequent fiscal years	Changes are shown in the Adjustments and PY Recomputations column on the PA Summary	AN: changes for programs funded based on AN ADA and updated for AN taxes After AN: data corrections or changes due to audit findings	

AN = Annual; AN R-1 = First Recertification of Annual; AN R-2 = Second Recertification of Annual; AN R-3 = Third Recertification of Annual PY = Prior Year; CY = Current Year



PA Processing Periods

At each P-1 and P-2 processing period, funding for the current year is certified and funding for the two prior years is recertified:

PA Processing Periods

	2016-17 ADV	2016-17 P-1	2016-17 P-2	2017-18 ADV	2017-18 P-1	2017-18 P-2	2018-19 ADV	2018-19 P-1	2018-19 P-2
Certification Date on or Before	7-20-16	2-20-17	6-25-17	7-20-17	2-20-18	6-25-18	7-20-18	2-20-19	6-25-19
FY 2014-15		AN R-2	AN R-3						
FY 2015-16		AN	AN R-1		AN R-2	AN R-3			
FY 2016-17	ADV	P-1	P-2		AN	AN R-1		AN R-2	AN R-3
FY 2017-18				ADV	P-1	P-2		AN	AN R-1
FY 2018-19							ADV	P-1	P-2



Certification Cycle and Processing Period <u>Summary</u>

Advance (ADV)

- Certified by July 20th
- No data collection; based on prior year P-2
- Estimate of current year funding only
- Sets payments for July –
 January

First Principal (P-1) Apportionment

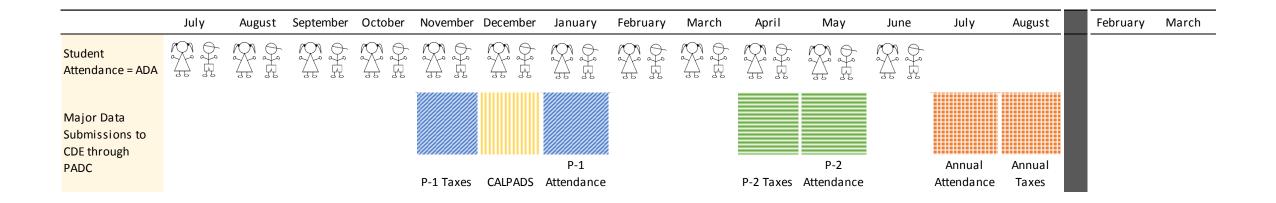
- Certified by February 20th
- Supersedes Advance
- Based on current year data and data revisions for prior years
- Includes current year funding and adjustments, prior year Annual and second prior year Annual R-2
- Sets payments for February –
 May based on new PA
 Summary Total less amounts
 paid to date

Second Principal (P-2) Apportionment

- Certified by June 25th
- Supersedes P-1
- Based on current year data and data revisions for prior years
- Includes current year funding and adjustments, prior year Annual R-1 and second prior year Annual R-3
- Sets final payment for the year (June) on new PA Summary Total less amounts paid to date



DATA SOURCES FOR THE PRINCIPAL APPORTIONMENT





Data Collection for the PA

Data used for the PA are submitted to CDE by LEAs via these software programs:

Principal Apportionment Data Collection (PADC)²

Data Type	Reporting Frequency ¹			
Average Daily Attendance	3 times per fiscal year			
Taxes	3 times per fiscal year			
Special education funding information	3 times per fiscal year			
Prior year corrections	as necessary (October/March)			
CALPADS audit adjustments ³	as necessary, (through AN R-3 October/March)			

California Longitudinal Pupil Achievement Data System (CALPADS)

Data Type	Reporting Frequency
 Fall 1 Submission Enrollment Free and Reduced Price Meal Program eligibility Foster youth English Learners 	1 time per year ⁴ (Amendment window extends approximately two months following the close of the CALPADS Fall 1 certification deadline)

¹CDE publishes a calendar of reporting deadlines, which is located at http://www.cde.ca.gov/re/ca/fc/.

⁴Data certified as of Census Day (the first Wednesday of October each year). CALPADS calendar is located at http://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp.

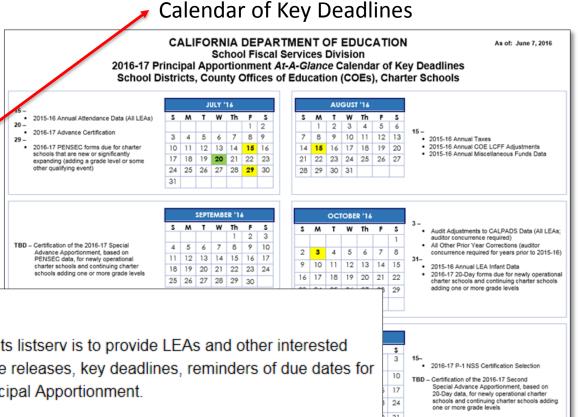


²PADC software versions are fiscal year specific. Be sure to use the version that corresponds to the year that you are correcting <u>NOT</u> the year you are making the correction. Changes may require an auditor's letter of concurrence.

³Audit adjustments must be accompanied by an auditor's letter of concurrence when the adjustment is for an increase.

Listserv Notifications & Key Deadlines





PASE Listsery

The purpose of the California Department of Education PASE contacts listserv is to provide LEAs and other interested parties important information, such as notifications regarding software releases, key deadlines, reminders of due dates for submission of data, and any other pertinent topics related to the Principal Apportionment.

To Subscribe:

If you would like to subscribe to the PASE listserv, send a blank message to join-pase-contacts@mlist.cde.ca.gov.



PA Due Dates by PADC Entry Screen

Principal Apportionment Data Collection Software

Note to PADC Software Users: For help with the software and to access the PADC Data Reporting Instruc (DRIM), select the appropriate fiscal year below and see the Resources and Documentation section.

- PADC Software Fiscal Year 2016-17
- PADC Software Fiscal Year 2015-16
- PADC Software Fiscal Year 2014-15
- PADC Software Fiscal Year 2013-14

Principal Apportionment Data Due Dates

2016-17 Principal Apportionment Data Collection Software due dates.

The following is a list of fiscal year (FY) 2016-17 Principal Apportionment Data Collection (PADC) due dates for the First Principal (P-1), Second Principal (P-2), and Annual reporting periods. P-1 will be certified on or before February 20, 2017; P-2 will be certified on or before June 23, 2017; and Annual will be certified on or before February 20, 2018. To view due dates for prior year corrections, refer to the At-A-Glance Calendar of Key Deadlines on the <u>Fiscal Calendars</u> Web page.

Visit the Principal Apportionment Contacts Web page for program contacts for each PADC entry screen. To assist with the refer to the Data Reporting Instruction Manual (DOC).

School District - Due January 17, May 1, July 17, October 2, November 15

Data Entry Screen	P-1 Data Due to CDE	P-2 Data Due to CDE	Annual Data Due to CDE
Adults in Correctional Facilities	1-17-2017	5 1 2017	7-17-2017
Annual Migrant ADA Increase	N/A	N/A	7-17-2017
Attendance School District	1-17-2017	5-1-2017	7-17-2017
Attendance Supplement School District	1-17-2017	5-1-2017	7-17-2017

be software or if technical support or assistance is needed, contact the Principal Apportionment e-mail at pase@cde.ca.gov.

Dues dates by PADC entry screen is released each year with PADC Software in early December

http://www.cde.ca.gov/fg/sf/pa/padcduedates1617.asp



PADC Reporting Resources

http://www.cde.ca.gov/fg/aa/pa/

Resources

- Local Centrel Funding Formula (LCFF)
- Principal Apportionment Data Collection Software
- Calendar of Key Deadlines
- Funding Rates and Information

Principal Apportionment funding rates by fiscal year with historical and prospective LC adjustments.

- Principal Apportionment Exhibit Reference Guides
- Principal Apportionment Payment Schedule
- Frequently Asked Questions

Answers to frequently asked questions related to funding credited to a school district for students served by a county office of education under LCFF.

- CALPADS Unduplicated Pupil Count Source File
- Instructional Time
- Estimating the Cost of an Audit Finding
- Independent Study Ratio Calculations Instructions
- Class Size Penalties CalEdFacts

Part of California Department of Education's information and media guide about education in the State of California. For similar information on other topics, visit the full <u>CalEdFacts</u>.

- Assembly Bill 1389 Redevelopment Agency Pass-through Payments
- Special Education

Principal Apportionment Data Collection Software

Beginning fiscal year 2013–14 Second Principal (P-2) reporting period, LEAs report pupil attendance, tax, and other data that are used to calculate funding for the LCFF and AB 602 in the Principal Apportionment Data Collection (PADC) Software. For data reporting prior to 2013–14 P-2, please see the Attendance and Revenue Limit data collection Web

Note to PADC Software Users: For help with to (DRIM), select the appropriate fiscal year below

- PADC Software Fiscal Year 2016-17
- PADC Software Fiscal Year 2015-16
- PADC Software Fiscal Year 2014-15
- PADC Software Fiscal Year 2013-14



PRINCIPAL APPORTIONMENT
DATA COLLECTION SOFTWARE
VERSION 2016-16.00

DATA REPORTING INSTRUCTION MANUAL

December 2016

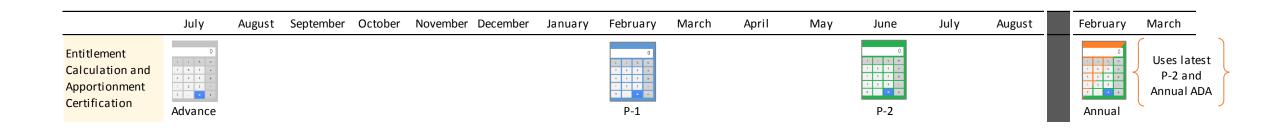
California Department of Education

SCHOOL FISCAL SERVICES DIVISION 1430 N STREET

SACRAMENTO, CA 95814



DECONSTRUCTING THE PRINCIPAL APPORTIONMENT SUMMARY





Introducing the PA Summary

With each apportionment certification, CDE publishes a Principal Apportionment Summary, which is one Excel file that contains <u>all</u> LEAs.

Principal Apportionment Summary (XLS)

Reflects an LEA's total state aid for all programs included in the Principal Apportionment, including prior year adjustments. This total forms the basis for determining an LEA's monthly payment amount.

CALIFORNIA DEPARTMENT OF EDUCATION 2016–17 First Principal (P-1) Apportionment Principal Apportionment Summary

County Code		School Code	Charter Number		Local Educational Agency	District Type	County Office of Education LCFF State Aid (0000-8011) A-1	School District LCFF State Aid (0000-8011) A-2	Charter School LCFF State Aid (0000-8011) A-3	School District Basic Aid "Choice" (0000-8011) A-4	School District Basic Aid Court- Ordered Voluntary Pupil Transfer (0000-8011) A-5	Total Principal Apportionment (Sum of A-1 through A-17) B-1	Education Protection Account (EPA) Entitlement as of 2016-17 P-1 (1400-8012)
01	61119	0000000			Alameda Unified	UNIFIED	-/	37,818,552	-	-	-	37,818,799	12,328,108
01	61119	0119222	1066	D	Nea Community Learning Center	UNIFIED	<i> </i> -	-	1,958,610	-	-	1,951,354	679,658
01	61119			UNIFIED	-	-	1,763,655	-	-	1,756,189	660,762		

PA Summary column headings identify the program name and the corresponding Resource and Object Code for recording in SACS.

EPA entitlement amounts are noted on the PA Summary; calculation details and pay schedule information are found separately on the EPA Web page.



Line No.	Resource & Object Code	Program	Description
A-1	0000-8011	County Office of Education LCFF State Aid	Current year COE LCFF state aid.1
A-2	0000-8011	School District LCFF State Aid	Current year school district LCFF state aid. 1
A-3	0000-8011	Charter School LCFF State Aid	Current year charter school LCFF state aid. 1
A-4	0000-8011	School District Basic Aid "Choice"	Inter-district attendance program that provides current year state aid for students from a non-basic aid district.
A-5	0000-8011	School District Basic Aid Court-Ordered Voluntary Pupil Transfer	Inter-district attendance program that provides current year state aid for students from a non-basic aid district.
A-6	0000-8011	School District Basic Aid Open Enrollment	Inter-district attendance program that provides current year state aid for students from a non-basic aid district.
A-7	0000-8011	School District Basic Aid Supplement Charter School Adjustment	Current year state aid to backfill a school district for the loss of local revenue to a charter school serving non-resident students.



Line No.	Resource & Object Code	Program	Description
A-8	6015-8311	Adults in Correctional Facilities	Current year state aid to reimburse basic education of incarcerated adults.
A-9	6500-8311	Special Education AB 602	Current year state aid allocated to Special Education Local Plan Area (SELPA) Administrative Unit based on SELPA ADA, rate per unit of ADA, and other data components.
A-10	6510-8311	Special Education Infants 0-2	Current year funding allocated to LEAs that operate Early Education Programs for individuals with exceptional needs who are younger than three years of age.
A-11	0000-7142 0000-8710	Transfer of Funds for County Served District Funded ADA	Optional automated transfer of current year LCFF funds from a participating school district to the COE for students served in county operated programs where the LCFF funds flow to the school district of residence.



Line No.	Resource & Object Code	Program	Description				
A-12	7810-8590	Other State Aid (Ch. 13/2015 and Ch. 29/2016)	Current year state aid for special legislation.				
A-13	0000-8011	New or Expanding Charter Advance Payments ¹	Current year state aid paid to certain charter schools through PENSEC (in September) and 20-day (in December). This amount is a negative to reflect the special advance payments.				
A-14	0000-8011	School District Advance Payments of In-Lieu Property Tax Transfers for New or Expanding Charter Schools	Current year state aid paid to school districts in PENSEC and 20-day special advance for in-lieu transferred to new/expanding charter schools. This amount is a negative to reflect the special advance payments.				
A-15	n/a	Amount Charter Overpaid	The amount a charter school is overpaid for the current fiscal year. This amount is positive, artificially inflating the charter school's Total PA Summary, Line B-1, so that the county's monthly payment for all other LEAs is not negatively impacted.				

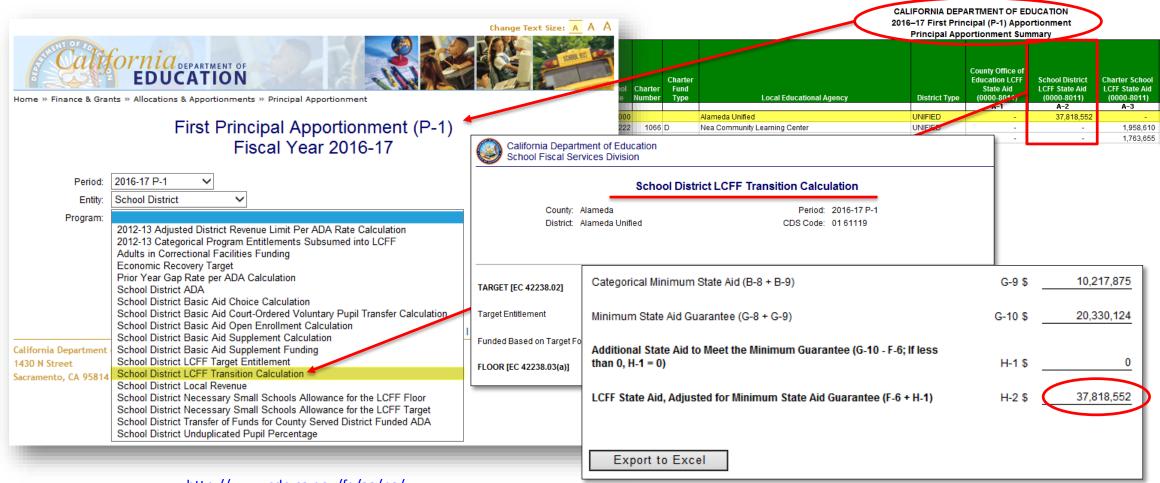


¹The Pupil Estimates for New and Expanding Charters (PENSEC) and Charter 20-Day Data Collection applications are used by new and expanding charter schools to provide advance funding pursuant to *Education Code (EC)* Section 47652.

Line No.	Resource & Object Code	Program	Description
A-16	n/a	Prior Year Amount Charter Overpaid	The amount a charter school was overpaid as of the prior fiscal year. This amount is negative, reducing the Total Principal Apportionment, Line B-1.
A-17	n/a	Adjustments and Prior Year Recomputations	Prior fiscal year changes and current year manual adjustments. <i>This can be positive or negative, increasing or reducing the LEA's Total Principal Apportionment, Line B-1 and thus impacting current year payments.</i>
B-1	n/a	Total Principal Apportionment	Sum of Lines A-1 to A-17. Amount can be positive or negative for school districts and COEs, but only zero or positive for a charter school. An LEA's monthly PA payments are based on this total.



Funding Exhibit





http://www.cde.ca.gov/fg/aa/pa/

Exhibit Reference Guides

http://www.cde.ca.gov/fg/aa/pa/

Resources

- Local Control Funding Formula (LCFF)
- Principal Apportionment Data Collection Software
- Calendar of Key Deadlines
- Funding Rates and Information

Principal Apportionment funding rates by fiscal year with historical and adjustments.

- Principal Apportionment Exhibit Reference Guides
- Principal Apportionment Payment Schedule
- Frequently Asked Questions

Answers to frequently asked questions related to funding credited to a office of education under LCFF.

- CALPADS Unduplicated Pupil Count Source File
- Instructional Time
- Estimating the Cost of an Audit Finding
- Independent Study Ratio Calculations Instructions
- Class Size Penalties CalEdFacts

Part of California Department of Education's information and media guide about education in the State of California. For similar information on other topics, visit the full <u>CalEdFacts</u>.

- Assembly Bill 1389 Redevelopment Agency Pass-through Payments
- Special Education



Principal Apportionment entitlement calculations for each school district, charter school and county office of education are contained in the certified funding exhibits, published on the CDE's Principal Apportionment Web page for each fiscal year. To assist users in reviewing the certified funding exhibits, the CDE publishes the Exhibit Reference Guides, which are technical documents intended to be used in conjunction with the funding exhibits.

The exhibit guides are advisory in nature. They are every exhibit, nor should they be relied on as the a

- 2016–17 Principal Apportionment Exhibit Re
- 2015–16 Principal Apportionment Exhibit Re
- 2014–15 Principal Apportionment Exhibit Re include exhibits for LCFF funding and related
- 2013–14 Principal Apportionment Exhibit Re include exhibits for LCFF funding and related



PRINCIPAL APPORTIONMENT EXHIBIT REFERENCE GUIDES

FISCAL YEAR 2016-17

February 2017

California Department of Education

SCHOOL FISCAL SERVICES DIVISION

1430 N STREET

DECONSTRUCTING THE PRINCIPAL APPORTIONMENT SUMMARY

Review of Adjustments and Prior Year Recomputations



Adjustments and Prior Year Recomputations

Annual calculations capture any changes to prior year funding since the last P-2 certification.

Adjustments and Prior Year Recomputations											
Period	Determination of Adjustment*	Processing Period	Payment(s) Affected by Adjustment								
Annual (AN)	AN minus P-2	P-1	February – May								
Annual R-1 (AN R-1)	AN R-1 minus P-2	P-2	June								
Annual R-2 (AN R-2)	AN R-2 minus AN R-1	P-1	February – May								
Annual R-3 (AN R-3)	AN R-3 minus AN R-1	P-2	June								

^{*}The source document is the appropriate PA funding exhibit (e.g. LCFF Transition Calculation, LCFF State Aid Line; SELPA Special Education Funding Exhibit, Total Apportionment Line; etc.)

PA Summary Example with Prior Year Recomputation

CALIFORNIA DEPARTMENT OF EDUCATION 2016–17 First Principal (P-1) Apportionment Principal Apportionment Summary

Legend:

AB 602: Assembly Bill 602, ADA: Average Daily Attendance, COE: County Office of Education

LCFF: Local Control Funding Formula, PY: Prior Year

		School Code			Local Educational Agency	District Type	County Office of Education LCFF State Aid (0000-8011)	School District LCFF State Aid (0000-8011)		Special Education Infants 0-2 (6510-8311)	School District Advance Payments of In-Lieu Property Tax Transfers for New or Expanding Charter Schools (0000-8011)		Total Principal Apportionment (Sum of A-1 through A-17)	Entitlement	Total of LCFF State Aid and EPA Entitlement (Line A-1 + Line A-2 + Line A-3 + EPA)
							A-1	A-2	A-3	A-10	A-14	A-17	B-1		
0	1 10017	6002000	1464	D	Lazear Charter Academy	UNIFIED	-	-	2,501,030	-	-	(11,494)	2,489,536	576,607	3,077,637
0	1 61119	0000000			Alameda Unified	UNIFIED	-	37,818,552	-	356,561	(25,947)	(330,367)	37,818,799	12,328,108	50,146,660
0	1 61119	0119222	1066	D	Nea Community Learning Center	UNIFIED	-	-	1,958,610	-	-	(7,256)	1,951,354	679,658	2,638,268

Line A-17 is the sum of all "Adjustments and Prior Year Recomputations" being applied at a specific P-1 or P-2 certification. An itemized list can be found on the Adjustments and Prior Year Recomputations Excel file that is posted with each certification.



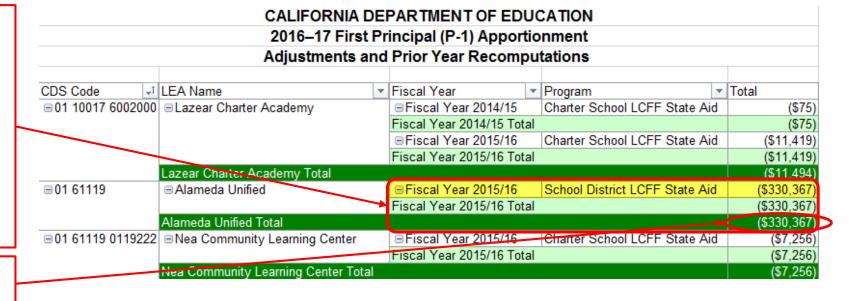
Adjustments and Prior Year Recomputations Excel File

- Adjustments and Prior Year Recomputations Excel file
 - Based on revised data and corrections submitted to CDE
 - Often referred to as Prior Year Corrections, and only Processed at P-1 and P-2

Adjustments and Prior Year
Recomputations file itemizes adjustments
by fiscal year and program. This file should
be used to record accounting adjustments
to SACS. Refer to Procedure 510 in the
California School Accounting Manual for
guidance on recognizing current and prior
year adjustments.

(http://www.cde.ca.gov/fg/ac/sa/)

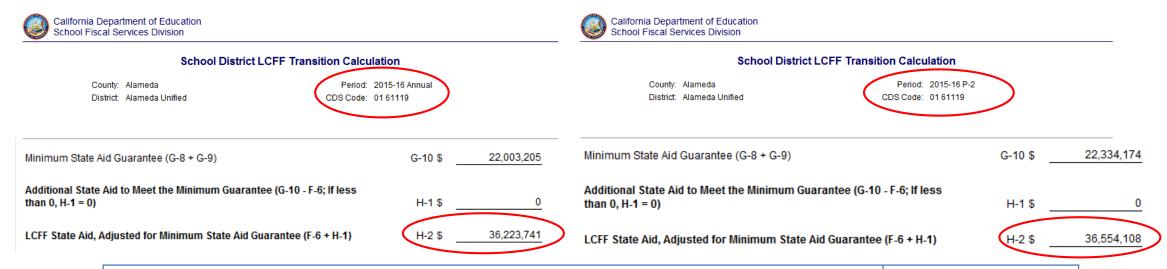
This will match Line A-17 on the PA Summary for the current FY certification.





Annual Adjustment Example

Example: Prior year recomputation for Fiscal Year 2015-16



Adjustment to the 2016-17 P-1 Total Principal apportionment Summary	(\$ 330,367)
less LCFF State Aid @ 2015-16 P-2 (certified @ 15-16 P-2)	36,554,108
LCFF State Aid @ 2015-16 Annual (certified @ 16-17 P-1)	\$36,223,741



PRINCIPAL APPORTIONMENT PAYMENT SCHEDULE











































July

September October November December

March

April

May

July

January

February

August

February

March



Linking the Principal Apportionment Summary and Payment Schedule

CALIFORNIA DEPARTMENT OF EDUCATION 2016–17 First Principal (P-1) Apportionment Principal Apportionment Summary

Legend:

AB 602: Assembly Bill 602, ADA: Average Daily Attendance, COE: County Office of Education

LCFF: Local Control Funding Formula, PY: Prior Year

		School Code			Local Educational Agency	District Type	County Office of Education LCFF State Aid (0000-8011)	School District LCFF State Aid (0000-8011)	Charter School LCFF State Aid (0000-8011)	Special Education Infants 0-2 (6510-8311)	School District Advance Payments of In-Lieu Property Tax Transfers for New or Expanding Charter Schools (0000-8011)	Adjustments and PY Recomputations	Total Principal Apportionment (Sum of A-1 through A-17)	Entitlement '	Total of LCFF State Aid and EPA Entitlement (Line A-1 + Line A-2 + Line A-3 + EPA)
							A-1	A- 2	A-3	A-10	A-14	A-17	B-1		
0	10017	6002000	1464	D	Lazear Charter Academy	UNIFIED	-	-	2,501,030	-	-	(11,494)	2,489,536	576,607	3,077,637
0.	61119	0000000			Alameda Unified	UNIFIED	-	37,818,552	-	356,561	(25,947)	(330,367)	37,818,799	12,328,108	50,146,660
0	61119	0119222	1066	D	Nea Community Learning Center	UNIFIED	-	-	1,958,610	-	-	(7,256)	1,951,354	679,658	2,638,268

CALIFORNIA DEPARTMENT OF EDUCATION 2016–17 First Principal (P-1) Apportionment Monthly Payment Schedule by LEA

Legend:

Payment Plan ID: 1 = Paid pursuant to California Education Code (EC) Section 14041(a)(2), 2 = Paid pursuant to EC Section 14041(a)(7), 3 = Paid pursuant to EC Section 14041(a)(8)

For more information on monthly payment percentages, please visit the Principal Apportionment Payment Schedule Web page:

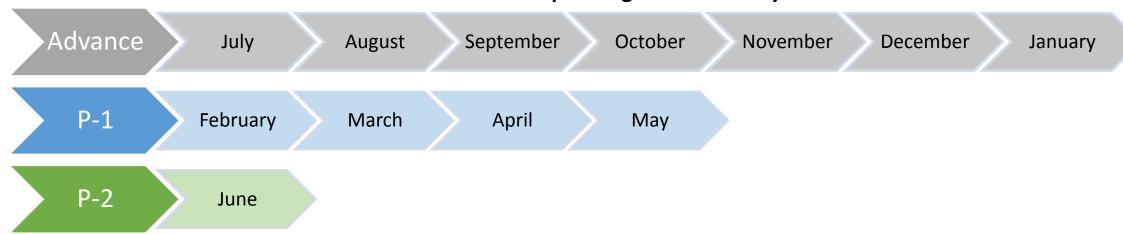
http://www.cde.ca.gov/fg/aa/pa/papayschedule.asp

County Code	District Code			Charter Fund Type	Local Educational Agency	Payment Plan ID	Total P-1 Apportionment	Advance Payments (July 2016 - January 2017)	Balance Due 17-1 Total minus Advance Payments)	, ,	March 2017 Payment (1/5 of Balance Due)	April 2017 Payment (1/5 of Balance Due)	May 2017 Payment (1/5 of Balance Due)	Total P-1 Apportionment Payments
01	10017	6002000	1464	D	Lazear Charter Academy	1	2,489,536	1,425,019	1,064,517	212,903	212,903	212,903	212,903	851,612
01	61119				Alameda Unified	1	37,818,799	22,334,749	15,484,050	3,096,810	3,096,810	3,096,810	3,096,810	12,387,240
01	61119	0119222	1066	D	Nea Community Learning Center	1	1,951,354	1,158,379	792,975	158,595	158,595	158,595	158,595	634,380



Annualization of PA Payments

PA Certification and Corresponding Months of Payment



- Entitlements are annualized (spread out over 12 monthly payments beginning in July).
- Payments are based on the most recent certifications of the PA (see the PA Summary), less amounts paid to date, and the LEA's payment plan type.
- Total PA calculated at P-1 supersedes that of the Advance, Total PA calculated at P-2 supersedes P-1, Total PA calculated at Annual supersedes P-2, and each recertification of Annual supersedes the prior until AN-R3.



PA Monthly Payment Schedule

Monthly Payment Determination	Month	Type 1 <i>EC</i> Section 14041(a)(2)	Type 2 <i>EC</i> Section 14041(a)(7)	Type 3 <i>EC</i> Section 14041(a)(8)	
	July	5%	15%	15%	
	August	5%	15%	30%	
	September	9%	15%	30%	
Based on Principal Apportionment Total determined for the Advance	October	9%	15%	15%	
iotal determined for the Advance	November	9%	0%	0%	
	December	9%	0%	0%	
	January	9%	6%	6%	
Difference between P-1 Principal	February				
Apportionment Total and	March	20%	20%	00/	
payments through January	April	of balance due each month	of balance due each month	0%	
	May				
Difference between P-2 Principal Apportionment Total and payments through May	June		Balance Due		
Number of	LEAs (as of 2016-17 Advance)	1,921	272	15	



http://www.cde.ca.gov/fg/aa/pa/papayschedule.asp

Comparison of Payment Plan Types

	Ty	ype	1	Туј	pe 2	2	Ту	3	
Period/Month	Rate	Ar	nount	Rate	Ar	nount	Rate	Amount	
Advance PA Total	→	\$	1,000		\$	1,000		\$	1,000
July	5%		50	15%		150	15%	\$	150
August	5%		50	15%		150	30%	\$	300
September	9%		90	15%		150	30%	\$	300
October	9%		90	15%		150	15%	\$	150
November	9%	~~~~~~~	90	0%		-	0%	\$	_
December	9%		90	0%		-	0%	\$	-
January	9%		90	6%		60	6%	\$	60
Subtotal (Paid to Date)	55%	\$	550	66%	\$	660	96%	\$	960
P-1 PA Total		\$	1,000			1,000			1,000
Balance Due (P-1 less Paid to Date)		\$	450		\$	340		\$	40
February	20%	\$	90	20%		68	0%	\$	-
March	20%	\$	90	20%		68	0%	\$	_
April	20%	\$	90	20%		68	0%	\$	_
May	20%	\$	90	20%		68	0%	\$	-
Subtotal (Paid to Date)		\$	910		\$	932		\$	960
P-2 PA Total	\longrightarrow	\$	1,000			1,000			1,000
Balance Due (P-2 less Paid to Date)		\$	90		\$	68		\$	40
June	100%	\$	90	100%	\$	68	100%	\$	40
Total Payments		\$	1,000		\$	1,000		\$	1,000



2016-17 P-2 Deferral Information

P-2 June (73%) July (27%)*

*CDE estimate based on Governor's Budget proposed deferral of \$859 million

To estimate the potential impact to the June payment:

- Calculate an estimate of the LEA's Total P-2
 Principal Apportionment for all Principal Apportionment programs (excludes EPA)
- Determine an LEA's payments through May 2017
- Calculate the LEA's P-2 balance due (Step 1 less Step 2)
- Multiply P-2
 balance due
 (amount from
 Step 3) by 27%
 to determine
 estimated
 payment
 deferred to
 July
- Subtract amount in Step 4 from amount in Step 3 to determine estimated June payment



State Controller's Office Estimated Payment Dates

State Controller's Office Estimated Payment Schedule January through December 2017

(All EFT Payments unless otherwise noted)

	Anticipated Date of Payment (subject to change)										,		
Program	Payees	January	February	March	April	May	June	July	August	September	October	November	December
Behavioral Health Subaccount	Counties	01/30/17	02/27/17	03/30/17	04/27/17	05/30/17	06/29/17	07/28/17	08/30/17	09/28/17	10/30/17	11/29/17	12/28/17
Community Colleges	Counties	01/27/17	02/28/17	03/28/17	04/26/17	05/26/17	06/28/17	07/27/17	08/29/17	09/27/17	10/27/17	11/28/17	12/27/17
Community Colleges - Proposition 30	Counties			03/23/17			06/22/17			09/22/17			12/22/17
Community Corrections Performance Incentive	Counties	01/13/17			04/14/17			07/14/17			10/13/17		
Community Corrections Subaccount	Counties	01/26/17	02/24/17	03/28/17	04/25/17	05/25/17	06/27/17	07/26/17	08/28/17	09/26/17	10/26/17	11/27/17	12/26/17
District Attorney and Public Defender Subaccount	Counties	01/26/17	02/24/17	03/28/17	04/25/17	05/25/17	06/27/17	07/26/17	08/28/17	09/26/17	10/26/17	11/27/17	12/26/17
District Taxes (1)	Districts	01/18/17	02/15/17	03/24/17	04/19/17	05/17/17	06/23/17	07/19/17	08/16/17	09/22/17	10/18/17	11/15/17	12/22/17
Enhancing Law Enforcement Activities Subaccount (2)	Cities/Counties	01/20/17	02/17/17	03/20/17	04/20/17	05/19/17	06/20/17	07/20/17	08/18/17	09/20/17	10/20/17	11/20/17	12/20/17
Health and Welfare Realignment Apportionments	Cities/Counties	01/27/17	02/27/17	03/27/17	04/27/17	05/26/17	06/27/17	07/27/17	08/25/17	09/27/17	10/27/17	11/27/17	12/27/17
Highway Users Tax (current month)	Cities/Counties	01/31/17		03/30/17		05/31/17	06/28/17		08/30/17		10/31/17	11/30/17	
Highway Users Tax (prior month)	Cities/Counties			03/02/17		05/02/17			08/01/17		10/02/17		
Homeowners' Property Tax	Counties				04/28/17	05/31/17						11/30/17	12/29/17
Juvenile Reentry Grant Special Account	Counties	01/26/17	02/24/17	03/28/17	04/25/17	05/25/17	06/27/17	07/26/17	08/28/17	09/26/17	10/26/17	11/27/17	12/26/17
K-12 Schools	Counties	01/27/17	02/28/17	03/28/17	04/26/17	05/26/17	06/30/17	07/27/17	08/29/17	09/27/17	10/27/17	11/28/17	12/27/17
K-12 Schools - Proposition 30	Counties			03/23/17			06/22/17			09/22/17			12/22/17
Local Calca Tay (1)	0::10	01/19/17	02/15/17	02/24/17	04/10/17	05/17/17	06/22/17	07/10/17	00/16/17	00/22/17	10/19/17	11/15/17	12/22/17

http://www.sco.ca.gov/ard_local_apportionments.html (under Reports)



State Controller's Office Schedule of Payments

	STATE CONTROLLER'S OFFICE Schedule of Department of Education Apportionment and Deductions Fiscal Year 2016 - 2017 2017 March P1 Apportionment Apportionment Payment Date March 28, 2017													
For information regarding amounts in these columns, please call the numbers listed	CDE Biii Harkavy (916) 324-4541	CSFA Kristen Schunk (916) 651-3897	CDE Tonya Holmes (916) 323-6028	CDE Lindsay Keyes (916) 324-4555	CDE Mellssa Collier (916) 445-7354		SCO Heather Bul (916) 323-0740							
County	2017 March P1 Apportionment	Charter School Revolving Fund Loan Repayment	State Special School Project Adjustment FY 2016-17	School Offset EPA Overpayment	Charter School Offset - Overpayments		CSFA Intercept Payments	Name of School for Intercept Payment or Description of Other Deductions	Net to County					
								Livermore Valley Charter #0107839 (\$1,320) Livermore Valley Charter Prep. High #0120931 (\$20,849) Aspire Lionel Wilson Col. Prep. Academy #0130666 (\$48,518.73)						
1 Alameda	\$ 86,433,889.00	(56,623.00)	(139,755.00)		(12,045.00)	\vdash	(127,314.97)	Aspire Golden State Col. Prep. Academy #0118224 (\$56,627.24)	\$ 85,983,943.98					
2 Alpine	86,810.00					\vdash			86,810.00					
3 Amador 4 Butte	1,397,055.00 15,496,659.00	(8,372.00)	(6,489.00)			\vdash			1,397,055.00 15.478,313.25					
5 Calaveras	1,414,966.00	(0,372.00)	(6,469.00)			Н			1,414,966.00					
6 Colusa	1,674,694.00					Н			1,674,694.00					
7 Contra Costa	64.087.780.00	(39,809.00)	(285,454.00)			Н			63,622,800.75					
8 Del Norte	2.030.365.00	(05,005.00)	(200,404.00)			\Box			2,029,135.00					
9 El Dorado	16,515,464.00	(5,570.00)	(16,172.00)			Н			16,362,329.00					
10 Fresno	130,522,137.00	(60,545.00)	(70,899.00)						130,310,011.75					
11 Glenn	3,251,817.00		(8,593.00)						3,243,224.00					
12 Humboldt	8,114,658.00		(35,956.00)						8,078,702.00					

SCO issues all K-12 and EPA K-12 payments via EFT (except for special advances)

http://www.sco.ca.gov/ard payments k12.html
http://www.sco.ca.gov/ard payments prop30k12.html



EDUCATION PROTECTION ACCOUNT

EPA Payment Schedule













July

September

October

November December January

February

March

April

May

June

July

August

February March



Education Protection Account (EPA)

- Created by Proposition 30 (2012). Extended by Proposition 55 (2016). Concludes in 2030-31.
- EPA is a funding source, not a stand-alone entitlement program.
- EPA funds offset LCFF state aid: Local Revenue + State Aid (EPA + LCFF State Aid) = Total LCFF funding
- EPA revenues come from state personal income taxes, and they fluctuate.
- EPA Web page provides links to fiscal year specific entitlements, payment schedules, FAQs about the program and accounting information: http://www.cde.ca.gov/fg/aa/pa/epa.asp.



EPA Entitlement and Payment Cycle

Payment Period	Description Pay :		Certification and Apportionment Date	Funding Based on
First Quarter	First calculation of the fiscal year's funding; concurrent with Advance PA	25% of entitlement calculated at Advance PA	September	Proportionate share of DOF's Budget Act estimate of EPA funds, Adjusted Revenue Limit/General Purpose Block Grant, and ADA
Second Quarter	Uses same EPA entitlement amount calculated at Advance	50% of entitlement calculated at Advance PA less prior payments	December	Proportionate share of DOF's Budget Act estimate of EPA funds, Adjusted Revenue Limit/General Purpose Block Grant, and ADA
Third Quarter	First re-calculation of the fiscal year's funding; concurrent with P-1. Includes adjustment for difference between PY P-2 and Annual EPA entitlement.	75% of entitlement calculated at P-1, adjusted for Annual, less prior payments	March	Proportionate share of DOF's Budget Act estimate of EPA funds, Adjusted Revenue Limit/General Purpose Block Grant, and ADA
Fourth Quarter	Second re-calculation of the fiscal year's funding; concurrent with P-2. Includes 3 rd quarter PY adjustment.	Entitlement calculated at P-2, adjusted for Annual, less prior payments	June	Proportionate share of DOF's revised amount of EPA funds, Adjusted Revenue Limit/General Purpose Block Grant, and ADA



EPA Entitlement Calculation

School District and COE

EPA Entitlement is the greater of A or B* В **Adjusted Revenue Limit** ADA Used for EPA **Funding** Minimum X Proportionate Share of \$200 per ADA **FPA** Not to exceed Adjusted Revenue Limit less Local Revenue

Charter School

EPA Entitlement is the greater of A or B**						
Α	В					
Charter School General Purpose Block Grant Funding in LCFF Floor X Proportionate Share of EPA	ADA Used for EPA Minimum x \$200 per ADA					
Not to exceed General Purpose Block Grant Funding State Aid for EPA Purposes less Local Revenue						

^{*}School districts receive the minimum funding of \$200 per unit of ADA when the revenue limit amount minus local revenue is less than the \$200 per ADA minimum.

STATE OF THE PARTY OF THE PARTY

NOTE: EPA FAQs http://www.cde.ca.gov/fg/aa/pa/pafaq.asp provide detailed information on how to determine the Adjusted Revenue Limit Funding, General Purpose Block Grant Funding and the ADA used for each LEA in the EPA calculation. The proportionate share is calculated by CDE at each certification period.

^{**}Charter schools newly operational in the 2013–14 fiscal year and after receive the minimum funding of \$200 per unit of ADA.

EPA Entitlement Calculation

- Determine Adjusted Revenue Limit for EPA (Charters use General Purpose Block Grant)
- Calculate Proportionate Share Ratio (Total EPA revenue amount divided by statewide Adjusted Revenue Limit for EPA)
- <u>Step A:</u> Calculate EPA Proportionate Share (Proportionate Share Ratio x Adjusted Revenue Limit)
- Step B: Calculate EPA Entitlement Cap (Adjusted Revenue Limit less Local Revenue/In-lieu)
- Step C: Calculate EPA Minimum (\$200 x
 LEA's Average Daily Attendance (ADA))
- Step D: Calculate EPA Entitlement (Lesser of A or B, but not less than C)

Step		Example 1 Proportionate Share	Example 2 Cap on Prop. Share	Example 3 \$200/ADA Minimum
Α	Adjusted Revenue Limit	\$100,000,000	\$100,000,000	\$100,000,000
	<i>less</i> Proportionate Share Ratio	25.00%	25.00%	25.00%
	EPA Proportionate Share	\$25,000,000	\$25,000,000	\$25,000,000
В	Adjusted Revenue Limit	\$100,000,000	\$100,000,000	\$100,000,000
	less Local Revenue/In-lieu	\$65,000,000	\$85,000,000	\$97,000,000
	EPA Entitlement Cap	\$35,000,000	\$15,000,000	\$3,000,000
C	Current ADA	20,000	20,000	20,000
	Per ADA minimum	\$200	\$200	\$200
	Minimum per ADA	\$4,000,000	\$4,000,000	\$4,000,000
D	EPA Entitlement			
	(Lesser of A or B, but not less than C)	\$25,000,000	\$15,000,000	\$4,000,000



EPA Entitlement & Payment Schedule

CALIFORNIA DEPARTMENT OF EDUCATION 2016–17 First Principal (P-1) Apportionment

Schedule of Estimated Entitlements and the Third Quarterly Apportionment for the Education Protection Account (EPA)

http://ww	www.cde.ca.gov/fg/aa/pa/epa.asp Calculation of the 2016–17 Entitlement (as of P-1)													
			(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)				
											= (A) x 0.2542433821	= (C) x \$200	Lesser of (D) or (E)	Greater of (F) or (G)
							Adjusted Revenue			Revenue Limits or			Adjusted EPA	
							Limit or Charter			Charter School			Proportionate Share	
				Charter			School General	Local Revenue or	ADA Used for	General Purpose			(Reduced for	2016-17 P-1
County	District	School	Charter	Fund			Purpose Funding in	Charter School In-	EPA	Funding State Aid	EPA Proportionate	EPA Minimum	Amounts in Excess of	Entitlement*
Code	Code	Code	Number	Type	Local Educational Agencies	District Type	LCFF Floor	Lieu of Taxes	Minimum	for EPA Purposes	Share	\$200 x ADA	State Aid)	(1400-8012)
01	10017	6002000	1464	D	Lazear Charter Academy	UNIFIED	2,267,933	1,000,379	440.62	1,267,554	576,607	88,124	576,607	576.607
01	61119				Alameda Unified	UNIFIED	48,489,396	26,049,130	9,140.94	22,440,266	12,328,108	1,828,188	12,328,108	12,328,108
01	61119	0119222	1066	D	Nea Community Learning Center	UNIFIED	2,673,259	1,352,230	496.76	1,321,029	679,658	99,352	679,658	7 679,658

									Calculation of th	ne 2016–17 3rd Quarte	r Payment	
							(H)	(l)	(J)	(K)	(L)	(M)
							Greater of (F) or (G)		= (H) + (I)	$= (J) \times 0.75$		= (K) - (L)
		School				District	2016–17 P-1 Entitlement*	2015–16 Adjustment: Change in Entitlement from 2015–16 P-2 to 2015–16 Annual **	2016–17 P-1 Entitlement Net of 2015–16	3rd Quarter Balance Due (Approximately 75% of Adjusted	Prior Payments (September 2016)	3rd Quarter
Code	Code		Number	Туре	Local Educational Agencies	Туре	(1400-8012)	(1400-8019)	Adjustment	Entitlement)	-December 2016)	Payment ***
01	10017	6002000	1464	D	Lazear Charter Academy	UNIFIED	576,607	4.535	581,142	435,548	274,264	161 284
01	61119				Alameda Unified	UNIFIED	12,328,108	98,419	12,426,527	9,313,303	5,935,237	3,378,066
01	61119	0119222	1066	D	Nea Community Learning Center	UNIFIED	679,658	5,803	685,461	513,732	331,576	182,156

This is the difference between the EPA entitlement from the prior fiscal year's P-2 and the recalculated amount at Annual for that same fiscal year.

This will match the EPA entitlement on the LCFF Transition exhibit and the PA Summary for the current fiscal year's certification.



Reconciling the P-2 to Annual Adjustment

http://www.cde.ca.gov/fg/aa/pa/epa1516.asp

CALIFORNIA DEPARTMENT OF EDUCATION 2015–16 Annual (AN) Apportionment Education Protection Account (EPA) Entitlement Calculation

	(A)	(B)	(C)	(D)	(E) = (A) x 0.259211608	(F) = (C) x \$200	(G) Lesser of (D) or (E)	(H)** Greater of (F) or (G)	(1)	(J) =(H) - (I)
	Adjusted			Revenue Limits			Proportionate			2015–16 Adjustment:
	Revenue Limit or			or Charter School			Share (Reduced			Change in
	Charter School			General Purpose			for Amounts in			Entitlement from
	General Purpose	Local Revenue or		Funding State			Excess of			2015-16 P-2 to
	Funding in LCFF	Charter School In-	ADA Used for	Aid for EPA	EPA Proportionate	EPA Minimum	Revenue Limit	2015–16 Annual	2015-16 P-2	2015–16 Annual
Local Educational Agencies	Floor	Lieu of Taxes	EPA Minimum	Purposes	Share*	\$200 x ADA	State Aid)	Entitlement *	Entitlement	(1400-8019)
Lazear Charter Academy	2,226,910	898,463	432.65	1,328,447	577,241	86,530	577,241	577,241	572,706	4,535
Alameda Unified	48,192,760	23,915,398	9,085.02	24,277,362	12,492,123	1,817,004	12,492,123	12,492,123	12,393,704	98,419
Nea Community Learning Center	2,693,493	1,253,297	500.52	1,440,196	698,185	100,104	698,185	698,185	692,382	5,803

- A version of this Excel file is posted with each recalculation of EPA at Annual.
- This adjustment matches the prior year adjustment noted on the current fiscal year's EPA Entitlement and Payment Schedule LEA Detail Excel file (3rd and 4th quarters only).
- See EPA Accounting FAQs (http://www.cde.ca.gov/fg/ac/ac/sacsfaq.asp#Q3) for information on how to record EPA adjustments from the prior year.



DRIVERS OF CHANGE FOR ENTITLEMENTS AND CASH FLOW

Factors Driving:

Entitlements

Cash Flow



· ADA · COLA · Gap · UPP



· Local Revenue · EPA · Prior Year Adjustments



LCFF Entitlement Factors

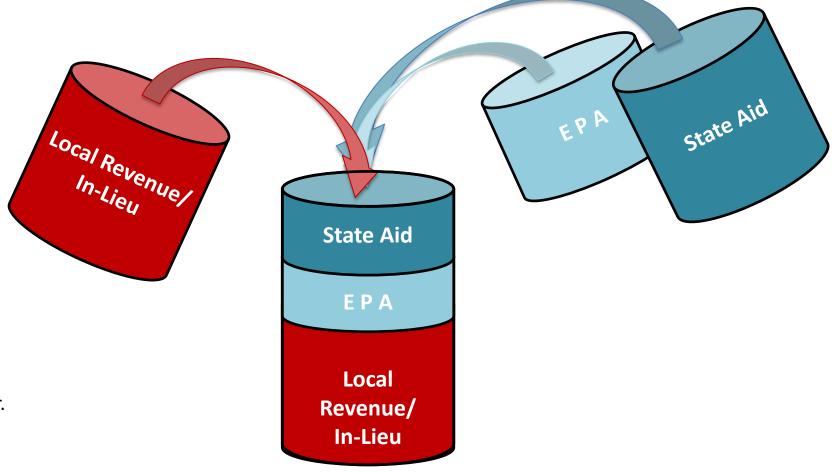
Entitlements will change		LEA T	ype	
throughout the cycle based on adjustments in the following data:	Description	School Districts	Charter Schools	
Average Daily Attendance (ADA)	number of days of instruction for a period of time		Current year ADA. If applicable, adjusted for SB 740 non classroombased funding determination and days of operation.	
Unduplicated Pupil Percentage (UPP)	Based on enrollment and unduplicated pupil count (UPC) data reported as of Information Day in CALPADS. UPC is any student identified as English learner, income eligible for Free or Reduced-Price Meal, or Foster Youth. Used to determine Supplemental and Concentration Grant funding.	CY, PY, and second PY enrollment and UPC data are used to determine percentage. A school district's UPP could be impacted by students served in a county program but for which the funding flows to the district.	Same as school districts, but UPP for Concentration Grant is the lesser of the charter's own UPP or the UPP of its determinative school district. A county program charter school's UPP could be impacted by students served by the charter, but for which the funding flows to the COE.	
Statewide Gap Funding Rate	The amount of new funding allocated each year to school districts and charter schools to reduce the difference between their prior year funding level and their LCFF Target. Amount is converted to a percentage.	CDE certifies a rate for the year at P-1 and then again at P-2 (final). The dollar amount an LEA receives can change after P-2, but the CDE's statewide Gap Funding Rate (%) will not.	Same as school districts.	
Cost-of-Living Adjustment (COLA)	Annual cost of living adjustment applied to LCFF Target Base Grant per ADA rates.	The prior year Base Grant per ADA in the LCFF Target are adjusted by COLA.	Same as school districts.	

LCFF Funding Sources

Sources of funds that satisfy an LEA's entitlement:

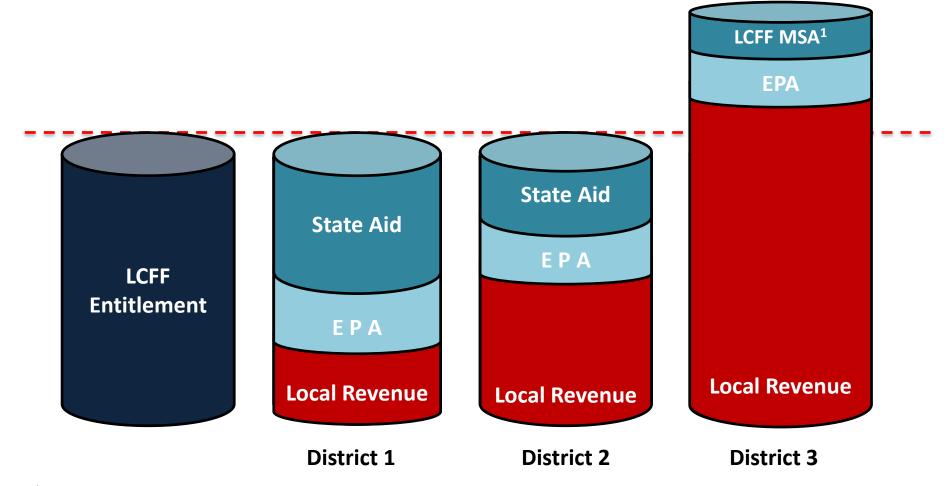
- Local Revenue (School Districts) or In-Lieu of Property Taxes (Charter Schools)
- 2. Education Protection Account (EPA)
- 3. State Aid

Funds are applied in the above order.





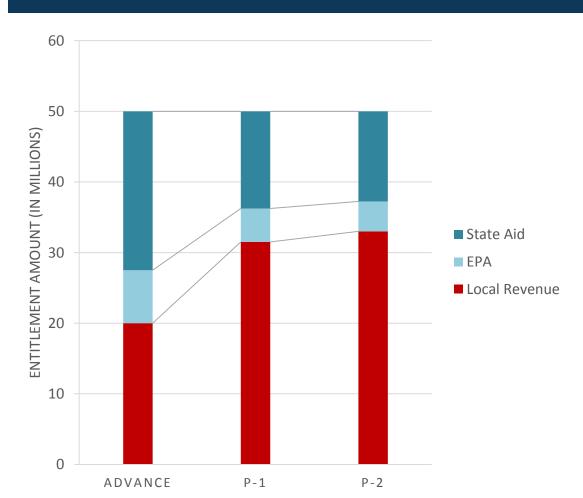
School District LCFF Funding Scenarios





¹MSA = Minimum State Aid

Factors Affecting PA Cash Flow



- LCFF state aid changes as a result of changes in:
 - ✓ Local Revenue/In-Lieu of Property Taxes
 - **✓** EPA
- Other PA program entitlement fluctuations and charter special apportionment/ overpayments
- Adjustments and Prior Year Recomputations
- Advance and P-1 PA payments
- Payment Plan Type (varies by LEA)



CHARTER SCHOOLS



Charter Terminology

Authorizer <u>versus</u> Sponsor

- Authorizer: The entity that authorized the charter school
- Sponsor: The LEA responsible for in-lieu of taxes

Direct <u>versus</u> Local Funding (EC Section 47651)

- ➤ Direct-funded: Charter elects to receive funding directly; warrant is drawn in favor of the superintendent of schools of the county in which the authorizing LEA is located, for deposit to the funds or accounts of the charter school. Direct-funded charter schools are always on payment plan Type 1.
- ➤ Local-funded: Funds are deposited in the funds or accounts of the charter authorizer. Local-funded charter schools follow the payment plan type of their authorizer.
- > LCFF entitlements are calculated independently of the charter's authorizer regardless of fund type.



In-Lieu of Taxes Reference Chart

The entity responsible for transfer of in-lieu of property taxes to a charter school depends upon three factors: charter type, charter authorizer, and student population served by the charter school.

Charter Type	Charter Authorizer	Program/Population Served by Charter	Charter Sponsor (entity responsible for in-lieu of taxes)		
Regular Charter School (EC 47605)	District		The district that authorized the charter school		
Regular Charter School (EC 47605)	COE	D	The district that denied the charter school		
Regular Charter School (EC 47605)	SBE	Regular program serving K-12 ADA	The district that denied the charter school		
All-Charter District (EC 47606)	SBE and SPI*		N/A - Treated as a district for property tax purposes		
Countywide Charter (<i>EC</i> 47605.6)	COE	Regular K-12 program that may operate at one or more sites within the county; provides services not generally provided by a COE (not a county-type program)	District of Residence, if Basic Aid in prior year		
County Program Charter (<i>EC</i> 47605.5)	COE	K-12 program serving pupils the COE would otherwise serve (primarily special education, county community school, and juvenile court school)	District of Residence, except for pupils who meet criteria in EC 47631(b)**		
Statewide Benefit Charter (<i>EC</i> 47605.8) SBE		Regular K-12 program that provides services of statewide benefit	N/A – No in-lieu taxes, solely state-funded		



^{*}SPI = Superintendent of Public Instruction

^{**47631(}b) = probation referred, on probation or parole, expelled, and attending juvenile court schools; this ADA is funded through the LCFF COE formula

More On In-Lieu Payments

- In-lieu transfers occur monthly beginning in August and ending in July, and follow a different monthly allocation formula than the PA, as set forth in <u>EC Section 47635</u>.
- Payment of in-lieu of taxes is managed locally; the state does not have a role.
- It is important to monitor for potential overpayment of in-lieu. The LCFF funding calculations assume the correct amount of in-lieu of taxes has been paid to charter schools and it is the sponsor's responsibility to get any overpayments back (or pay any amounts owed).
- EC Section 47635(c) states that county-program charters may seek in-lieu reimbursement from districts of residence; CDE automatically backfills non-basic aid districts of residence for reimbursement of such payments.

In-Lieu of Taxes Transfer Schedule							
Month	Payment						
August	6%						
September	12%						
October	8%						
November	8%						
December	8%						
January	8%						
February	8%						
March	2/6 th Balance Due						
April	1/6 th Balance Due						
May	1/6 th Balance Due						
June	1/6 th Balance Due						
July	Remaining Balance as of P-2*						

^{*}Adjustments for taxes reported at Annual are made in the following year.



Charter Closures

- Charter Schools Division should be notified by <u>June</u>, if possible, so there is sufficient time to gather and process proper paperwork before the Advance Apportionment is certified.
- Untimely notification of charter closures, including non-renewals, has fiscal and workload implications for school districts, county offices of education and CDE.
- For information on charter closure rules:
 http://www.cde.ca.gov/sp/cs/lr/csclosurerules.asp



Non-Classroom Based Charter Schools

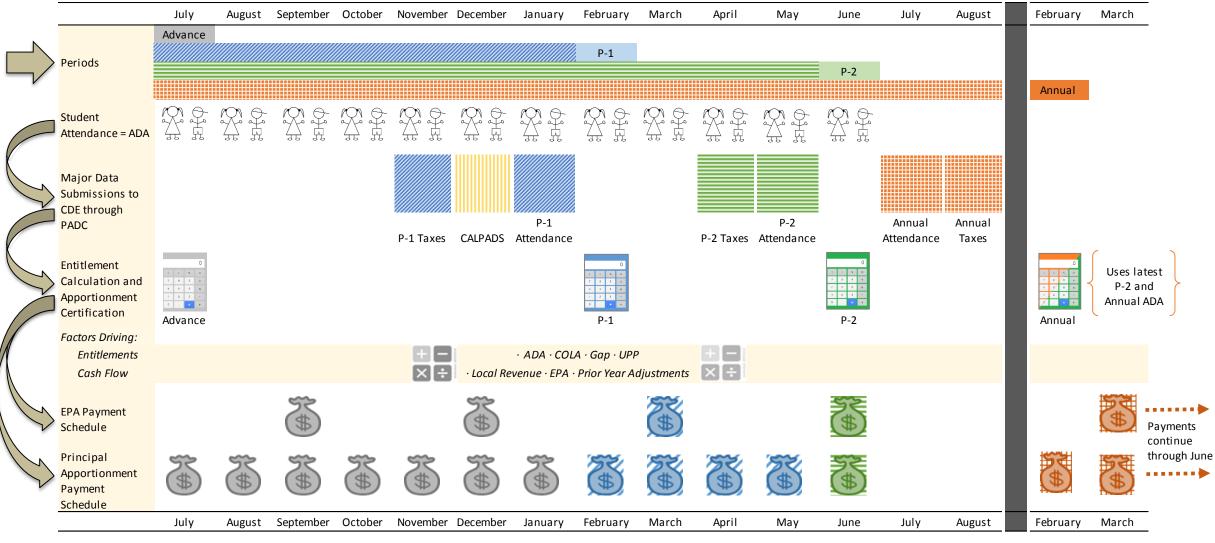
- Charter schools that are solely nonclassroom-based, and schools that offer blended programs (both classroom and nonclassroom-based) must follow the timelines for funding determination.
- If the charter school does not have a Nonclassroom-Based Determination of Funding, but could fall below the 80 percent classroom-based threshold, it should act proactively and seek a funding determination.
- Funding determinations must be approved by the State Board of Education and, except for charters in their first year of operation, must be in place before the fiscal year begins.
- A continuing charter school that does not have an approved funding determination before P-1 risks losing its funding generated by the nonclassroom-based ADA until a new funding determination is approved.
- Information on Nonclassroom-based Determination of Funding rules, processes, and timelines: http://www.cde.ca.gov/sp/cs/as/nclrbifunddet.asp



ADDITIONAL RESOURCES



Principal Apportionment Cycle





Legend: ADA = Average Daily Attendance; PADC = Principal Appportionment Data Collection Software; CALPADS = California Longitudinal Pupil Achievement Data System; COLA = Cost of Living Adjustment; UPP = Unduplicated Pupil Percentage; EPA = Education Protection Account

ADA Reporting Periods by Program

The Data Reporting Instruction Manual, pages 5-8, contains a description of data elements for reporting ADA. The period used for funding varies by program.



FISCAL YEAR 2016-17
PRINCIPAL APPORTIONMENT
DATA COLLECTION SOFTWARE
VERSION 2016-16.00

DATA REPORTING INSTRUCTION MANUAL

December 2016

California Department of Education SCHOOL FISCAL SERVICES DIVISION 1430 N STREET

SACRAMENTO, CA 95814



LCFF and AB 602 ADA Funding Periods

For LCFF and AB 602, the period of ADA used to determine final funding differs based on the category of ADA. The following tables list the types of ADA, by LEA and PADC entry screen, and the reporting periods used for program funding calculations.

School District

EC Section 42238.05 requires that LCFF entitlement calculations for school districts be based on the greater of current year ADA or prior year ADA. ADA categories marked with [*> of CY or PY] below are included in the calculation of greater of current or prior year ADA.

	Attendance School District,	Period	Funded
	Attendance Supplement School District, Attendance Basic-Aid Choice/Court-Ordered Voluntary Pupil Transfer, Attendance Basic-Aid Open Enrollment	LCFF	AB 602
S	Regular ADA (includes Opportunity Classes, Home and Hospital, SDC, and Continuation Education), funded as either LCFF Base Grant or NSS [*> of CY or PY]	P-2	P-2
Categories	Extended Year Special Education [EC 56345(b)(3)] (Divisor 175), funded as either LCFF Base Grant or NSS [*> of CY or PY]	Annual	Annual
Cate	Special Education – Nonpublic, Nonsectarian Schools/Licensed Children's Institutions	Annual	Annual
ADA	Extended Year Special Education – Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools – Licensed Children's Institutions (Divisor 175)	Annual	Annual
	Community Day School [EC 48660] (Divisor 70/135/180)	Annual	Annual



Apportionment Documents

How do I find an LEA's funding information?

Principal Apportionment documentation is located at: http://www.cde.ca.gov/fg/aa/pa/ Information is posted by fiscal year and then by processing period.

All of the data needed to understand how an apportionment was determined are located here.

LCFF Snapshot provides a broad overview of LCFF funding for each school district and charter school.

Principal Apportionment, Fiscal Year 2016-17

Distribution of funds for local educational agencies (LEAs) in support of the public school system. Includes elementary school, high school and unified school districts; charter schools; and county offices of education.

First Principal (P-1) Apportionment | Advance Apportionment | Special Apportionments | Special Education | Other Fiscal Information | Resources

First Principal (P-1) Apportionment

Certified February 17, 2017

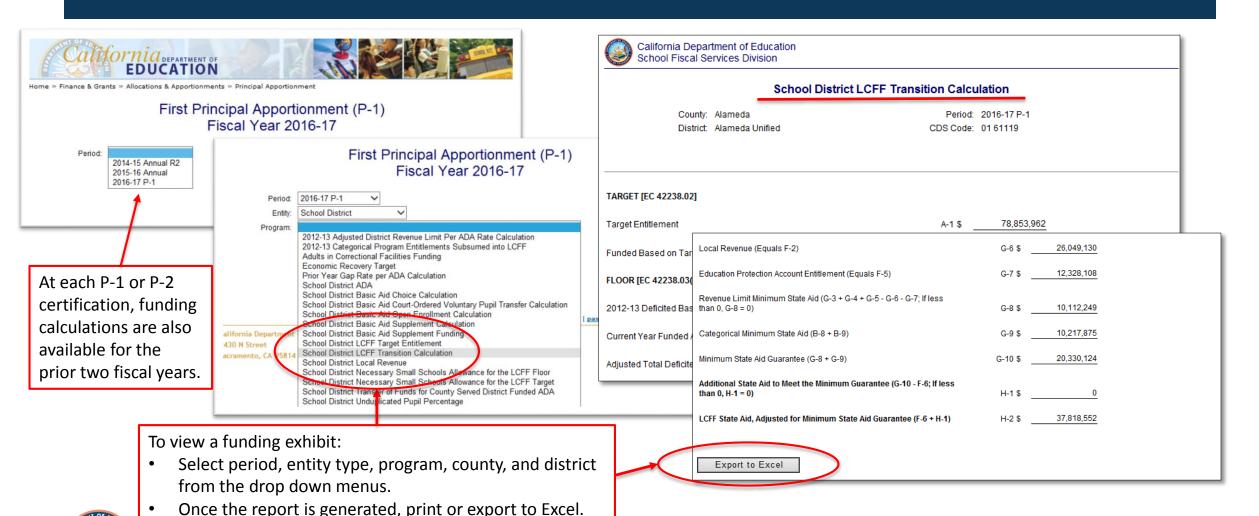
- Apportionment Letter 17-Feb-2017
 - Attachment Calculations to determine the First Principal Apportionment
- LEA Funding Detail:
 - Funding Exhibits First Principal Apportionment
 - Principal Apportionment Exhibit Reference Guides
 Provides calculation details and guidelines for reviewing the exhibits for each LEA type.
 - Funding Excel Files First Principal Apportionment
 Detail report of the Principal Apportionment Summary, Adjustments and Prior Year Recomputations,
 Payment Schedules, etc.
- LCFF Funding Snapshot

A high-level summary for each school district and charter school of the main Local Control Funding Formula components.

Statewide LCFF Funding Fingertip Facts
 Statewide LCFF funding data.



Funding Exhibits





LCFF Snapshot

- The Snapshot is a great tool for conveying a broad overview of an LEA's LCFF funding.
- Generated for the P-1 Apportionment, and updated at the P-2 Apportionment and Annual Apportionment (February Certification of the next fiscal year).
- The Snapshot data will not be updated after the Annual Apportionment.
- Provides LCFF funding information back to the 2013-14 fiscal year.
- http://ias.cde.ca.gov/lcffsnapshot/lcff.aspx

LCFF Snapshot
should not be used
to reconcile the
apportionment



LCFF Funding Snapshot

Fiscal Year: 2016–17 (As of February 2017, P-1) LEA Name: Alameda Unified County: Alameda County

01-61119-0000000 Charter Number: N/A

Local Control Funding Formula (LCFF) Funding Snapshot summarizes the main LCFF funding components but does not contain all funding details. Complete funding data should be obtained from the certified funding exhibits on the Principal Apportionment Web page.

LOCAL EDUCATIONAL AGENCY (LEA) DATA								
Grade Span K-3 4-6 7-8 9-12 Total								
Funded Average Daily Attendance (ADA)	2,911.78	2,068.81	1,168.28	2,992.07	9,140.94			
nduplicated Pupil Percentage (UPP) 36.52 %								

CDS Code:

LCFF TARGET ENTITLEMENT Funding calculation based on the LCFF funding model at full

Funding calculation based on the LCFF funding model at full implementation. During transition most LEAs will not receive this level of funding.

Components	Amount
Base Grant Funding	\$ 72,624,780
Supplemental Grant Funding	5,304,515
Concentration Grant Funding	0
Necessary Small Schools (NSS) Allowance	0
Add-On Funding	924,667
Total LCFF Target Entitlement	\$ 78,853,962

LCFF TRANSITION ENTITLEMENT

Calculation of the LEA's funding entitlement during the transition period until full implementation of LCFF. This table will either have ar amount shown under the Target or the Floor, whichever is lower.

Components	Amount		
LCFF Target Entitlement	\$0		
Floor Entitlement, Including Prior Year (PY) Gap	73,015,402		
Current Year (CY) Gap Funding	3,180,388		
Economic Recovery Target	0		
Additional LCFF State Aid to Meet the Minimum Guarantee (Additional SA for MSA)	0		
Total Transition Entitlement Adjusted for Additional SA for MSA*	\$ 76,195,790		

LCFF TARGET vs. LCFF FLOOR

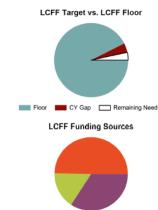
A comparison of the LEA's Target and Floor Entitlements to determine current year Remaining LCFF Need. Some LEAs are funded at the Target and do not have a Remaining LCFF Need.

Components	Amount
LCFF Target Entitlement	\$ 78,853,962
Less Floor Entitlement, Including PY Gap	(73,015,402)
Less CY Gap Funding	(3,180,388)
Remaining LCFF Need	\$ 2,658,172

LCFF FUNDING SOURCES (ACTUAL FUNDING)

The actual amount of current year LCFF funding by source.

	, ,
Components	Amount
Local Revenue	\$ 26,049,130
Education Protection Account (EPA) State Aid	12,328,108
LCFF State Aid Before MSA	37,818,552
Additional SA for MSA	0
Total Funding**	\$ 76,195,790



^{*} LCFF Transition Entitlement components may not sum to Total Transition Entitlement Adjusted for MSA due to miscellaneous adjustments ** Total LCFF Funding sources (Actual Funding) may be greater than Total Transition Entitlement Adjusted for MSA due to an LEA's EPA State Aid and/or because local revenue exceeds the LEA's Transition Entitlement.

Note: Some amounts may not display on the pie charts due to their relative size compared to other components

California Department of Education Tom Torlakson Report Generate School Fiscal Services Division Superintendent of Public Instruction



Funding Rates and Information

http://www.cde.ca.gov/fg/aa/pa/

Resources

- Local Control Funding Formula (LCFF)
- Principal Apportionment Data Collection Software
- Calendar of Key Deadlines
- Funding Rates and Information

Principal Apportionment funding rates by fiscal year with historic factors and cost-of-living adjustments.

- Principal Apportionment Exhibit Reference Guides
- Principal Apportionment Payment Schedule
- Frequently Asked Questions

Answers to frequently asked questions related to funding credite students served by a county office of education under LCFF.

- CALPADS Unduplicated Pupil Count Source File
- Instructional Time
- Independent Study Ratio Calculations Instructions
- Class Size Penalties CalEdFacts

Part of California Department of Education's information and media guide about education's State of California. For similar information on other topics, visit the full <u>CalEdFacts</u>.

- Assembly Bill 1389 Redevelopment Agency Pass-through Payments
- Special Education

Principal Apportionment Funding Rates and Information

Provides funding rates and other information by fiscal year, beginning in 2015–16, for programs funded through the Principal Apportionment. Other information about the Local Control Funding Formula (LCFF) is available on the California Department of Education's <u>LCFF Web page</u>. The information on this age will be updated periodically throughout be year.

- Fiscal Year 2016
- Fiscal Year 2015

Funding information for Web page under the ϵ

LCFF Gap and

The <u>LCFF Gap and C</u> budget allocations and the inception of LCFF.

Funding Rates and Information, Fiscal Year 2016–17

Principal Apportionment funding rates and other fiscal information for fiscal year 2016–17.

This page provides funding rates and other information applicable to the 2016–17 Principal Apportionment based on the 2016–17 Budget Act and related trailer bills (Senate Bill 826, Chapter 23, Statutes of 2016, and Senate Bill 828, Chapter 29, Statutes of 2016).

Cost-of-Living Adjustment | LCFF Gap Appropriation | Education Protection Account | School District and Charter School LCFF Target Entitlement | School District Necessary Small Schools

Special Education Assembly Bill (AB) 602 | Special Education Infant Program | Special Education Out-of-Home Care

Program | Course Based Independent Study ADA Adjustment

Cost-of-Living Adjustment (COLA)

Statutory 2016-17 COLA

 $0.00\%^{1}$

¹The statutory cost of living adjusment (COLA) is fractional and rounds to zero.

Bar



Gap and COLA

http://www.cde.ca.gov/fg/aa/pa/

LCFF Gap and C/LA

The LCFF Gap and COLA web page pro budget allocations and percentages fact the inception of LCFF. The information



LCFF Gap and COLA

California Department of Education School Fiscal Services Division Last Updated: Feb 2017

Page 1 of 2

Resources

- Local Control Funding Formula (LCFF)
- Principal Apportionment Data College ion Software
- Calendar of Key Deadlines
- Funding Rates and Information

Principal Apportionment funding rates by fiscal year with historical and prospective LCFF adjustments.

- Principal Apportionment Exhibit Reference Guides
- Principal Apportionment Payment Schedule
- Frequently Asked Questions

Answers to frequently asked questions related to funding credited to a school district for s office of education under LCFF.

- CALPADS Unduplicated Pupil Count Source File
- Instructional Time
- Estimating the Cost of an Audit Finding
- Independent Study Ratio Calculations Instructions
- Class Size Penalties CalEdFacts

Part of California Department of Education's information and media guide about education For similar information on other topics, visit the full CalEdFacts.

- Assembly Bill 1389 Redevelopment Agency Pass-through Payments
- Special Education



Information on historical and prospective Local Control Funding Formula (LCFF) cost-of-living adjustment (COLA) percentages, gap budget allocations and percentage factors since 2013-14, the inception of LCFF.

To help school districts and charter schools develop budgets and perform long range planning, the State Department of Finance (DOF), provides estimates of COLA as part of the annual budget process (see http://www.dof.ca.gov/fisa/bag/documents/budgetprocessoverview.pdf for description of the budget process). The COLA is final as of the May Revision, the May before the budget is enacted (see COLA table below).

The DOF also provides estimates of the percentage of gap funding (see DOF Gap Estimates table below). Gap funding represents the amount of new funding allocated each year to school districts and charter schools to reduce the difference between their prior year funding level and their LCFF Target. The actual gap percentage is calculated by the California Department of Education (CDE) and is final as of the Second Principal Apportionment (P-2) certification, in June after the annual budget is enacted (see Actual Gap Certified by CDE table below).

The Statewide Gap Funding Rate may also be used by school districts to determine progress toward maintaining an average Kindergarten through grade three (K-3) class enrollment of not more than 24 pupils as a condition of receiving the K-3 grade span adjustment grant, unless the district has agreed to a collectively bargained alternative to the statutory K-3 GSA requirements. See the LCFF FAQ's available at http://www.cde.ca.gov/fg/aa/lc/lcfffaq.asp for more information.

For purposes of calculating the minimum proportionality percentage, school districts, charter schools and county offices of education shall use the most recent Statewide Gap Funding Rate calculated by DOF to determine the percentage by which services for unduplicated pupils must be increased or improved, as required by 5 California Code of Regulations 15496(a).

COLA	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Estimated COLA (at Governor's Budget)	1.65%	0.86%	1.58%	0.47%	1.48%
Statutory COLA (set at May Revise)	1.57%	0.85%	1.02%	0.00%	TBD

DOF Gap Estimates	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Governor's Budget (January of the preceding FY)	Not Applicable ¹	\$4,471,970,000 28.05%	\$4,048,448,000 32.19%	\$2,824,669,000 49.08%	\$744,385,000 23.67%
May Revise (May of the preceding FY)	Not Applicable ¹	\$4,471,970,000 28.06%	\$6,175,703,000 53.08%	\$2,978,789,000 54.84%	TBD
Enacted Budget (June of the preceding FY)	\$2,067,140,000 ² 11.78%	\$4,721,970,000 ² 29.56%	\$5,994,417,000 ² 51.52%	\$2,941,980,000 ² 54.18%	TBD

Actual Gap Certified by CDE	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Preliminary at P-1 (February)	Not Applicable ¹	29.27267659%	50.49926763%	54.47212602%	TBD
Actual at P-2 (June) ³	12.00169574%	30.16016166%	52.55761597%	TBD	TBD

LCFF was not enacted until the 2013-14 Budget Act; entitlement calculations per LCFF were implemented at 2013-14 P-2



² This is the estimate provided as of the Budget Act and may be updated by the DOF at the following year's Governor's

Budget and May Revise; however, any change will not be reflected in this chart.

While the dollar appears an LEA receives in gap funding can change after P-2, the gap percentage will not change.

LCFF Fingertip Facts



Local Control Funding Formula (LCFF) Statewide Fingertip Facts 2016–17 Fiscal Year – First Principal Apportionment (as of February 2017)

Prepared by: California Department of Education
School Fiscal Services Division

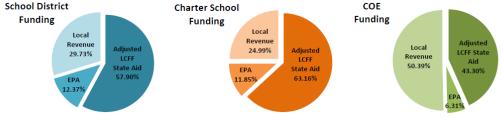
I. 2016-17 AT A GLANCE



LCFF Funding Detail

Sources	School Districts	Charter Schools	School District & Charter Subtotal	County Offices of Education (COEs)	Statewide Total
LCFF State Aid before Minimum State Aid (MSA)	\$ 29,192,233,747	\$ 3,299,659,963	\$ 32,491,893,710	\$ 374,867,017	\$ 32,866,760,727
Additional State Aid for MSA Guarantee	114,796,039	654,924	115,450,963	69,662,716	\$185,113,679
Adjusted LCFF State Aid (subtotal)	29,307,029,786	3,300,314,887	32,607,344,673	444,529,733	33,051,874,406
Education Protection Account (EPA) State Aid	6,258,966,791	619,021,566	6,877,988,357	64,754,793	6,942,743,150
Local Revenue/In-Lieu of Property Taxes*	15.050.859.745	1.305.991.625	16.356.851.370	517.203.517	16.874.054.887
Total LCFF Funding Sources	\$ 50,616,856,322	\$ 5,225,328,078	\$ 55,842,184,400	\$ 1,026,488,043	\$ 56,868,672,443

^{*}Amount does not include excess local revenue.



DATA SOURCE: 2016-17 First Principal Apportionment certified funding exhibits for all active LEAs for the fiscal year (http://www.cde.ca.gov/fig/aa/pa/pa1617.asp)

III. SCHOOL DISTRICT AND CHARTER SCHOOL DATA

LCFF Transition Entitlement Summary

	School Districts Receiving Funding			Charter Schools Receiving Funding			Total	
LCFF Transition Components	Number	% of Districts	Amount	Number	% of Charters	Amount	Number of LEAs	Amount
LCFF Floor Entitlement	891	94%	\$ 47,688,982,830	1,162	94%	\$ 4,787,793,373	2,062	\$ 52,476,776,203
Current Year Gap Funding	891	94%	2,676,744,889	1,162	94%	265,235,121	2,062	2,941,980,010
LCFF Target Entitlement*	54	6%	62,490,746	61	5%	170,614,642	115	233,105,388
Economic Recovery Target Payments	122	13%	29,598,086	23	2%	1,010,811	145	30,608,897
State Aid for MSA Guarantee	144	15%	114,796,039	12	1%	654,924	156	115,450,963
Miscellaneous Adjustments	0	0%	0% -		not applicable to charter schools		0	-
Total LCFF Transition Entitlement**	\$ 50,572,612,590		\$ 5,225,308,871				\$ 55,797,921,461	

^{*}Final determination of LEAs funded at the LCFF Target is made at the Second Principal Apportionment.

LCFF Target Entitlement Calculation

	School Districts Represented			Charter Schools Represented			Total	
LCFF Target Components	Number	% of Districts	Amount	Number	% of Charters	Amount	Number of LEAs	Amount
Base Grant Funding*	906	96%	\$ 42,893,219,463	1,223	99.3%	\$ 4,618,575,868	2129	\$ 47,511,795,331
Supplemental Grant Funding	945	100%	5,324,069,970	1,222	99.2%	556,008,759	2167	5,880,078,729
Concentration Grant Funding	545	58%	3,023,218,039	693	56.3%	270,742,366	1238	3,293,960,405
Necessary Small School (NSS) Allowance	117	12%	104,532,576	not a	not applicable to charter schools		117	104,532,576
Add-on Funding	916	97%	1,320,405,271	not applicable to charter schools		916	1,320,405,271	
Total LCFF Target Entitlement			\$ 52,665,445,319	\$ 5,445,326,993			\$ 58,110,772,312	

^{*}Some school districts are fully funded through NSS and do not receive Base Grant Funding; some charter schools have no Base Grant Funding due to zero funded ADA.

Total Funded ADA by Grade Span (includes NSS ADA)

LEA Type	Number of LEAs	TK/K-3	4-6	7-8	9-12	TOTAL ADA
School Districts	945	1,680,065.39	1,274,371.53	821,116.51	1,657,940.29	5,433,493.72
Charter Schools	1,232	160,640.70	123,551.29	93,743.90	202,268.98	580,204.87
TOTAL	2,177	1,840,706.09	1,397,922.82	914,860.41	1,860,209.27	6,013,698.59

http://www.cde.ca.gov/fg/aa/pa/lcffswfacts.asp



^{**}Total LCFF Transition Entitlement is less than Total LCFF Funding Sources (shown on page 1) due to EPA State Aid minimum guarantee.

Funding Excel Files

- Excel files posted on the CDE Web site
- A set is published with each P-1 and P-2 certification
- Complement the LEA specific funding exhibits
- The reports that most LEAs use at every period are:
 - Principal Apportionment Summary
 - Adjustments and Prior Year Recomputations
 - Payment Schedule Summary

If there are other data you need to help you reconcile, let us know at pase@cde.ca.gov.

First Principal Apportionment (P-1)

Principal Apportionment Summary (XLS)

Reflects an LEA's total state aid for all programs included in the Principal Apportionment, including prior year adjustments. This forms the basis for determining an LEA's monthly payments.

Adjustments and Prior Year Recomputations (XLS; 3MB)

Detail by LEA, fiscal year, and program of the adjustments and prior year recomputations reflected on Line A-17 of the Principal Apportionment Summary.

Payment Schedule Summary - LEA detail (XLS)

Provides an LEA's monthly Principal Apportionment payment for the months of February through May. Each LEA's monthly payment is determined based on a statutory formula, by fund type, calculated as a percentage of the LEA's total P-1 Principal Apportionment amount, net of advance payments. Payment information , including offsets, is available on the State Controller's (SCO) Web site, as well as estimated payment dates (PDF).

Payment Schedule Summary - County detail (XLS)

Summary of monthly payment amounts by county.

ADA for Countywide and Charter Funded County Programs (XLS)

Details of Average Daily Attendance (ADA) by district of residence for countywide and charter funded county programs for fiscal years 2016–17 P-1, 2015–16 Annual, and 2014–15 Annual R2.

In-Lieu of Taxes for Countywide and County Program Charters (XLS)

Details of in-lieu of property taxes to be transferred to countywide and county program charters from districts of residence for fiscal years 2016-17 P-1, 2015-16 Annual, and 2014-15 Annual R2.

Report of Attendance and CALPADS Enrollment/Unduplicated Pupil Count Transfers for County Program Charter School Students (XLS)

Detail of attendance and enrollment/unduplicated pupil count transfers for students who attend a charter school, and who meet specific requirements and are credited to the county office of education for purposes of LCFF funding for fiscal years 2016–17 P-1, 2015–16 Annual, and 2014–15 Annual R2.

Report of Attendance and CALPADS Enrollment/Unduplicated Pupil Count Transfers for District Funded County Program Students (XLS)

Detail of attendance and enrollment/unduplicated pupil count transfers for students who attend non-juvenile court schools operated by the COE and who do **not** meet specific requirements and are credited to the district of residence, for purposes of LCFF funding for fiscal years 2016–17 P-1, 2015–16 Annual, and 2014–15 Annual R2.



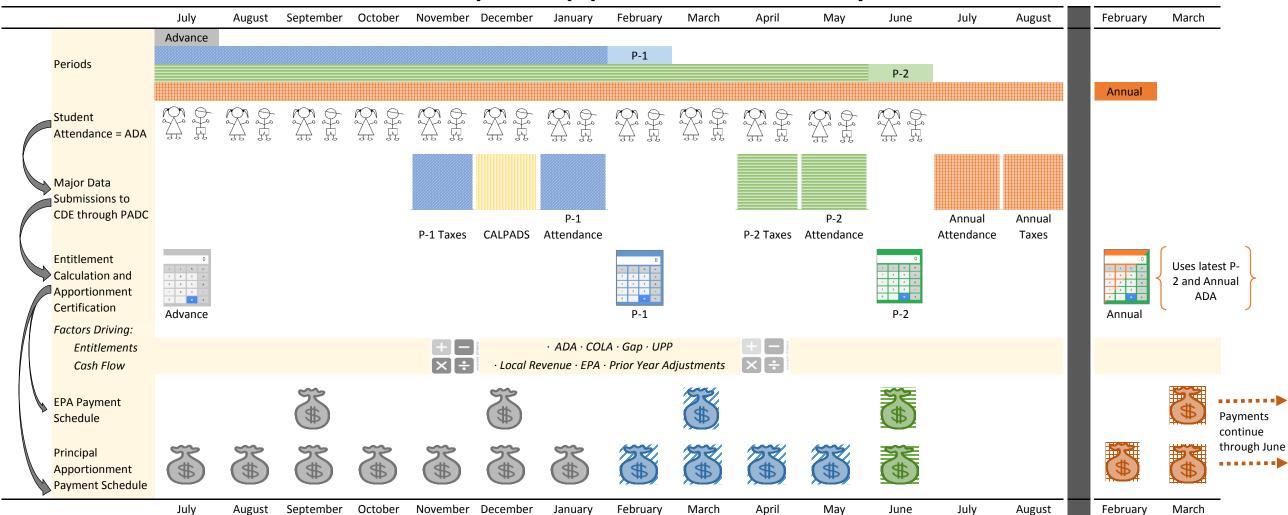
Contact Information & Helpful Web Links

Questions: Principal Apportionment Section PASE@cde.ca.gov

- Stay informed by joining CDE's listservs:
 - ✓ PASE: <u>join-pase-contacts@mlist.cde.ca.gov</u> (send a blank e-mail)
 - ✓ LCFF: <u>join-LCFF-list@mlist.cde.ca.gov</u> (send a blank e-mail)
 - ✓ CALPADS: http://www.cde.ca.gov/ds/sp/cl/listservs.asp
- LCFF Information (Funding Overview, FAQs, etc.): http://www.cde.ca.gov/fg/aa/lc/
- CDE's LCFF Reports Web Page: http://ias.cde.ca.gov/lcffreports/
 - ✓ LCFF Funding Snapshot
 - ✓ LCFF State Priorities Snapshot
- New! LCFF Audit Finding Calculator and Derived Value of ADA: http://www.cde.ca.gov/fg/au/ag/statecomp.asp
- EPA FAQs http://www.cde.ca.gov/fg/aa/pa/pafaq.asp



Principal Apportionment Cycle



Legend: ADA = Average Daily Attendance; PADC = Principal Appportionment Data Collection Software; CALPADS = California Longitudinal Pupil Achievement Data System; COLA = Cost of Living Adjustment; UPP = Unduplicated Pupil Percentage; EPA = Education Protection Account